

## WHITEHOUSE SKATEPARK CELEBRATION EVENT

Saturday, 28 May 2016 11am -3pm

### RISK ASSESSMENT

**Event Site:** Whitehouse Park is a municipal public open space owned by Ipswich Borough Council and bordered by the main arterial Norwich Road, serving the community of North West Ipswich. Formerly the park land of the 17<sup>th</sup> C White House, it is mainly grassland with mature trees and footpaths leading to 3 entrances. Within the park there is a fenced off childrens play area and a newly built Skatepark which is sited near to the Norwich Road entrance. There is large vehicle access via gates near The Meeting Place, Limerick Close, Ipswich.

#### Event Area

Primarily the parkland surrounding the Skatepark

#### Risk assessment method statement

1. What is the hazard?
2. Why is it a hazard?
3. What is the likelihood of the hazard occurring 1-5?
4. What is the severity 1-5?
5. Assessment: Likelihood x severity (must equal less than 10 to be acceptable)
6. Actions to mitigate

#### Identified Risks

##### Gazebo

Hazard	Likelihood	Severity	Score	Mitigation
Slips, trips & falls.	2	2	4	Site on level ground, all equipment in good condition, clear up after.
Collapsing	2	3	6	Site on level ground, erect by competent people, weight with sandbags.

##### Park Footpaths

Hazard	Likelihood	Severity	Score	Mitigation
Slips, trips & falls	3	2	6	Constant monitoring, ensure kept clear of obstructions.
Wheeled items	3	2	6	Constant monitoring

##### Dogs

Hazard	Likelihood	Severity	Score	Mitigation
Running loose	3	2	6	Signage to request dogs are kept on leads in Event area
Bites	3	3	9	As above, plus Marshall monitoring. Contact St Johns

### Emergency Vehicle Access

Hazard	Likelihood	Severity	Score	Mitigation
Entrance gate locked	1	5	5	IBC officer on site will hold key to gate.
Main Entrance to park is blocked	1	5	5	“No Parking – Emergency Access Only” signage clearly displayed and area monitored
Vehicle passage to site of injury	1	3	3	Marshalls to clear public from area.

### Skatepark

Hazard	Likelihood	Severity	Score	Mitigation
Public straying onto skating area	2	3	6	Event marshalls to monitor and PA used to inform “no public access during competitions” plus signage to that effect
Litter, eg glass bottles	3	2	6	Signage to litter bins Continuous clearing up by Marshalls
Accidents on skatepark	3	3	9	First Aiders to attend. Marshalls/Safety Officer to assist.
Adverse weather conditions	2	4	8	Close Skatepark Event

### Lost Children

Hazard	Likelihood	Severity	Score	Mitigation
Distressed children	2	3	6	Take to lost child area. Inform designated safeguarding person and follow safeguarding procedure.

Event Marshalls will be fully briefed prior to Event to cover:

1. Map of event area to be distributed.
2. Mobile phone numbers of marshalls/safety officer shared for communication.
3. Designated roles to be advised
4. Dealing with emergency risk assessments – provide copy of risk assessment method
5. General monitoring of event area
6. Security of competition/draw prizes

Compiled by Ivan Ransby, retired, West Bank Wood Terminal Manager, Associated British Ports - May 2016