



NW Ipswich Big Local Trust **Community Stars** Guidance Notes

Background

NW Ipswich Big Local Trust is sponsored by the Big Lottery Fund and covers the area of North West Ipswich, which includes the three wards of Whitton, Whitehouse and Castle Hill.

The NWI BLT wants to say 'Thank- You' to individuals within the community who go above and beyond to help others within the community. It could be that they walk your dog on a regular basis, go shopping for an elderly neighbour or come to cut the grass of someone unable to do so. Whatever it is, they are our community champions and we want to say Thank- you with an award and a bunch of flowers. There is no age limit to the nomination but the individual must reside or work within NW Ipswich.

Timescale

Applications to the Community Star nomination have no deadline dates for submission. You can send us your nomination at any time and it will be considered at the next available BLT Partnership Meeting to be held.

Nominations will be accepted by e-mail. Consideration will be given to all nominations received and the BLT Partnership's decision is final. Successful nominees will be notified once the decision has been made.

If you would like to nominate someone you know for a Community Star award please complete the simple nomination form.

Nomination Criteria

- Anyone can nominate
- Applications will be accepted from individuals, groups or organisations.
- The nominee must reside or work within North West Ipswich. Please refer to the plan on the website for the specific boundaries: www.nwipswichblt.co.uk/the-plan
- Only **one** nomination per application.
- The nominee will receive a trophy and a bunch of flowers.
- For further information on Big Local Trust or the nomination process, please contact:

Faye Smith, Big Local Trust Officer:

- By e-mail: Faye.smith@communityactionsuffolk.org.uk
- By telephone: 01473 345349
- By mobile: 07976 565 329

Or visit the Big Local Trust Website: www.nwipswichblt.co.uk